

LSU COMPLIANCE

PROSPECT REIMBURSEMENT FORM

Prospect's Name _____

Sport _____

Initial Date of Travel _____

13.5.2.2 Automobile Transportation. If a prospective student-athlete travels by automobile on an official paid visit, the institution may pay round-trip expenses to the individual incurring the expense (except the prospective student-athlete's coach as set forth in Bylaw 13.8.1.2) at the same mileage rate it allows its own personnel. Any automobile may be used by the prospective student-athlete, provided the automobile is not owned or operated or its use arranged by the institution or any representative of its athletics interests.

13.6.7.1.1 Meals and Lodging While in Transit. It is permissible for an institution to pay a prospective student-athlete's actual costs for reasonable expenses (e.g., meals, lodging) incurred while traveling to and from campus on an official visit. In basketball & football, an institution may pay the actual costs for meals and lodging for a prospective student-athlete's parents or legal guardians (expenses for up to two people) that are incurred while traveling to and from campus to accompany the prospective student-athlete on his official visit. (Revised: 10/27/11 effective 8/1/12, 1/19/13 effective 8/1/13, 8/7/14)

Mileage: *(Per State policy, mileage reimbursement may not exceed 1,200 miles round trip). Directions must be attached.*

Round Trip:

From: _____ One-way Miles: _____ $x 2 x \$0.56 =$ _____
 To: _____ Mileage Reimbursement

Expenses Incurred En Route: *must receive prior compliance approval and attach receipts*

Meals:

Location 1: _____ Cost _____ Location 2: _____ Cost _____

Lodging:

Location: _____ Hotel: _____ Cost _____

Other Allowable Expenses (Air Travel): *must attach receipts / directions*

Baggage Fees: Cost _____

Airport Parking: Cost _____

Travel to Airport: One-way Miles: _____ $x 2 x \$0.56 =$ _____
 Mileage Reimbursement

TOTAL REIMBURSEMENT

I hereby certify that I have received a cash remuneration from the LSU Athletics Department to cover the above listed transportation expenses.

Signature of Prospect _____

Date _____

Signature of Head Coach or Designee _____

Date _____